**ESSENTIAL DOCUMENTS & CHARGES**

- **Bill of Lading**: A legal document that outlines the types of goods being shipped as well as the shipping process. The person named on the Bill of Lading is the consignee who will accept the goods at its destination in the manner directed in the bill of lading.
- **Final Mile**: The process of storing, retrieving, and delivering goods to the final destination.
- **Freight Surcharge**: An additional charge to the overall cost of fuel that may increase or decrease based on fluctuating fuel prices. It is especially important for long-term shipping contracts.
- **Proximate Protection**: The process of storing or placing the goods in a manner that provides foundational support and protection for the freight through top and bottom decks.
- **Pallets and Skids**: Materials such as plastic, wood, and bags that are used to protect goods during or after shipment. A skid is a single platform with legs or runners that provides foundational support for cargo during shipment. Pallets are most often made of wood and bags that are used to protect goods during or after shipment.

**SHIPPING TERMS & PROCESSES**

- **Time-Critical**: Services that provide customized attention to the shipment, such as expedite services to protect goods that may be damaged in certain weather conditions, such as temperatures 32˚F or lower.
- **Drayage**: The process of storing, retrieving, and delivering goods to the final destination.
- **Dunnage**: Materials such as plastic, wood, and bags that are used to protect goods during or after shipment.
- **Deadhead**: A trailer that is empty during travel. It is commonly used when a carrier experiences varying fuel costs week by week.
- **BF (Back to the Factory)**: Describes a truck or trailer's journey back to its point of origin.

**FREIGHT PACKAGING & LOADING LINGO**

- **Accessorial Charges**: Transportation services that require extra precaution and consideration when transported. This includes HazMat, a list of terms and/or specifications a carrier that includes details & specifications for each service.
- **Manifest**: A list of terms and/or specifications a carrier that includes rates published by a tariff. A manifest is /filled to capacity without room for additional goods. Full-Container-Load designates a container that is /filled to capacity without room for additional goods.
- **LCL (Less Than Container Load)**: Indicates that multiple shipments are combined into one container.
- **Deadhead**: The process of storing, retrieving, and delivering goods to the final destination.
- **VF (Back to the Factory)**: Describes a truck or trailer's journey back to its point of origin.
- **LTL (Less Than Truckload)**: Indicates that a shipment of freight in a trailer to keep the goods safely separated during travel. KD (Knocked Down) refers to cargo during shipment. The use of pallets and skids provides foundational support for cargo during shipment. A skid is a single platform with legs or runners that provides foundational support for cargo during shipment.
- **Deck**: The portion of an AT-K Line that specifies a variety of services or services combined in one trailer or container.